

PERMIT GENERAL TERMS AND REGULATIONS

By initialing each item below, applicant has reviewed and agrees to abide by the following guidelines and regulations:

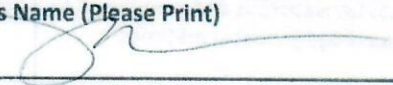
- JM 1. Applications for individual and group sponsored special events should be completed by an adult 21 years of age or older. No permits shall be issued to minors.
- JM 2. The Director of the Department, or designee, shall consider the safety, health and welfare of persons, and security, preservation and orderly use of parks as criteria for the granting of an Event Permit. Also the Director shall determine whether or not the issuance of a Permit will result in any restriction on the general public's use of a City park. Moreover, the Permittee shall comply with all existing applicable City ordinances, Department policies, rules and regulations, state and federal laws, as well as all other applicable laws and City policies that may be hereinafter enacted.
- JM 3. No person, including Permittee, shall paste, glue, tack or otherwise post any sign, placard, banner, advertisement whatsoever, nor shall any person erect or cause to be erected any signs whatsoever on any City park without prior approval.
- JM 4. No person or Organizations, including Permittee, shall charge a parking fee for any event.
- JM 5. Vehicles are to be driven on designated roadways and parked in designated parking areas only. Driving on park property, including dropping items off at shelters, is prohibited.
- JM 6. Alcohol is not permitted at any City of Chesapeake park or recreational facility other than those listed in City of Chesapeake Code 50-20. Alcohol consumption at portions of **Chesapeake City Park, Battlefield Park, Elizabeth River Park, Dismal Swamp Canal Trail, Chesapeake Arboretum, Courtyard Square Park and The Portlock at South Norfolk** may be approved for some festivals, large special events, and large corporate events. Please contact our Special Events Coordinator at (757) 382-6411 for further information.
- JM 7. Use of any City of Chesapeake logos is prohibited without prior approval.
- JM 8. Permittee may be required to provide portable restroom facilities at their own expense.
- JM 9. Permittee shall remove all litter caused by the event and shall make a reasonable effort to pick up and remove from the park litter which may be found in the vicinity of the event authorized by this Permit.
- JM 10. If personal property is authorized to be placed or located within the park under the provision of this Permit, said property shall be removed by Permittee and at the Permittee's sole expense prior to the expiration of the permit. If the Permittee fails to remove its property, then the City may, at its option, remove such property from the City park and store the same at the Permittee's expense. The City shall not be liable for any costs or fees associated with the removal of Permittee's property upon or prior to the expiration of the Permit.
- JM 11. Permittee shall exercise diligence in protecting from damage the land, property, habitats and natural resources of the City's property in the areas covered by and used in connection with the Permit and shall be liable to the City for any damage resulting from Permittee's, or those acting upon the direction of the Permittee, acts of negligence or from the violation of the terms of this Permit or any Federal/Commonwealth of Virginia law or regulation related to protected environment.
- JM 12. Insurance may be required under this Permit. Determination will be made upon completion of this application.
- JM 13. No stages or platforms are permitted without prior consent of the City.
- JM 14. Depending on location of event and estimated number of attendees, Permittee may be required to provide portable rest-room facilities at their own expense. Determination will be made upon completion of this application.

Jeremy B. Mitchell, President, BBAA

November 21, 2025

Applicant's Name (Please Print)

Date


Applicant's Signature

Parks, Recreation and Tourism
Chesapeake
 VIRGINIA

SPECIAL USE ITEMS: Please note that a Certificate of Liability Insurance with the "City of Chesapeake, VA" at 306 Cedar Road, Chesapeake, VA 23322, listed as the additionally insured, will be required for all vendors providing services related to but not limited to the following: Inflatables, Catering, Pony Rides and Petting Zoos). Water features and activities such as slip and slides, pools, water hoses, etc. are not permitted.

Please select the items below that will be a part of your event:

Use of tents (larger than 10x15): N/A Provider: _____ Size(s): _____

Inflatable / Amusement: N/A Provider: _____
 (Inflatables must be provided by a commercial rental company and must have up-to-date required permits on-file with City.)

Pony Rides or Petting Zoo: N/A Provider: _____
 (Pony Rides and Petting Zoos must be provided by a commercial rental company.)

Amplified Sound: N/A Type: _____
 (Type examples = Commercial DJ, Personal Speakers, Public Address System, etc.)
 Note: Commercial DJ's are permitted in section rentals only.

Catering: N/A Provider: _____

Cooker / Grill: N/A Type / Size: _____

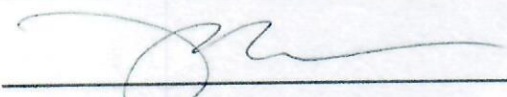
Other: _____

COOKING INFORMATION: WHEN PREPARING FOOD — Fires are allowed in grills only. Backyard propane, charcoal grills and commercial cookers must be placed at least 20 feet away from all park structures and have a fire extinguisher on-site. NO frying of any kind is allowed in the park.

HOLD HARMLESS CLAUSE

By acceptance of this agreement, the group and its participants agree to see that all necessary safety precautions are followed and will indemnify the City of Chesapeake, its employees and agents, and save them harmless from and against any and all claims damages, liability and expenses in connection with loss of life, personal injury, and/or damage to property arising from or out of any occurrence arising from the exercise of the privileges granted in this agreement.

I and/or my organization certify that I/we will be responsible for any damage or loss sustained to the grounds, furnishings, equipment or unusual clean-up resulting from this event. It is also certified the I/we have read the attached General Terms for a Special Use Permit and I/we hereby agree to comply unequivocally with these provisions as promulgated, including Chapter 50 of the City of Chesapeake Code.



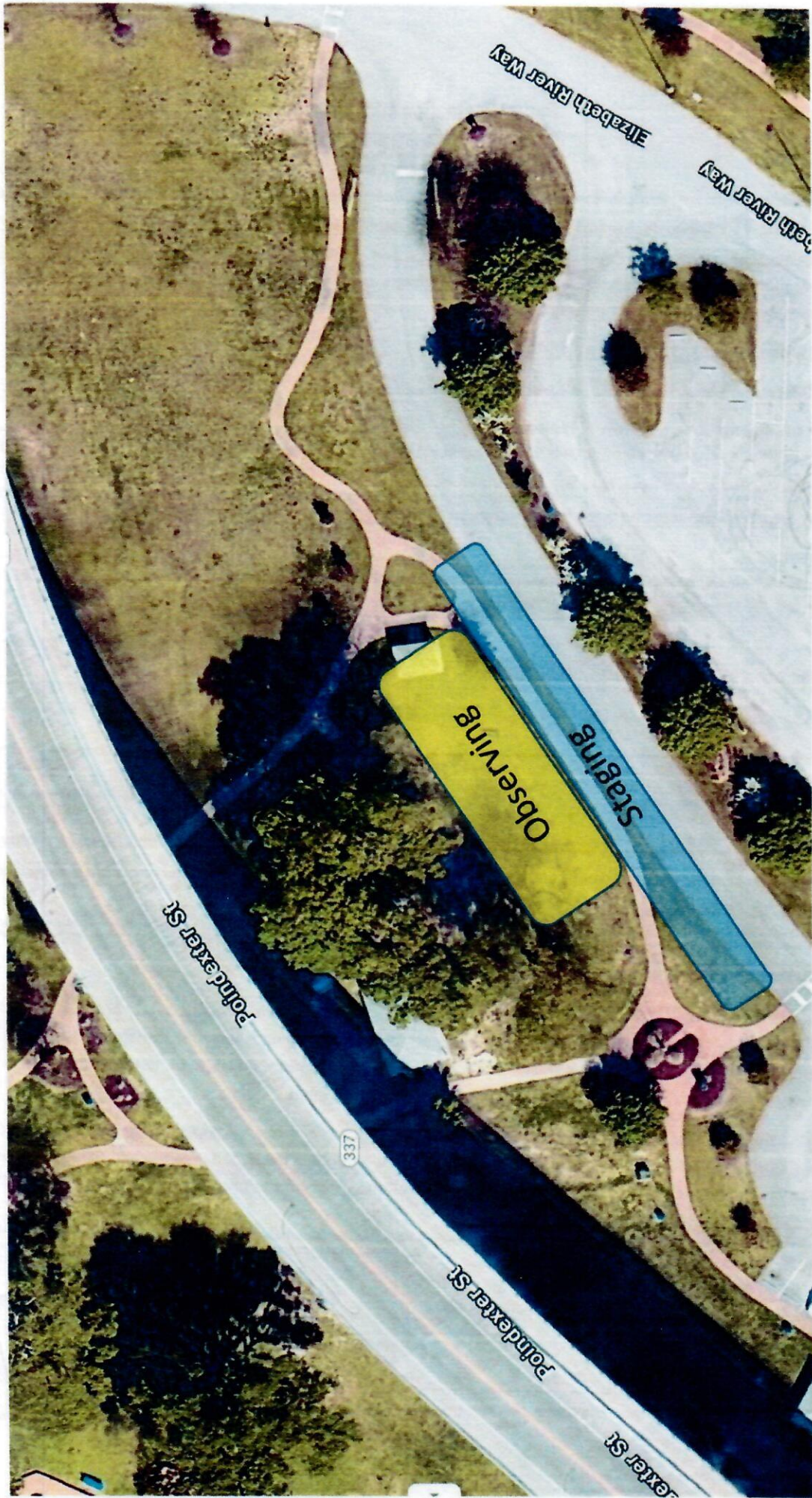
 Applicant's Signature

 November 21, 2025

 Date

Office Use Only
 Permit Approved Event: Saturday SUNDays
 Permit Not Approved Event Date: Jan - Dec 2026

 Department Director (or designee) Date: 12/29/25



Location must move if Osprey shelter is rented or permitted event is in progress to not interfere with rental or event activities

Saturday SUNDAY Usage Areas
2026